

High Commission of Bangladesh  
Nairobi, Kenya

No. BHN/ Events/ 2020

3 March 2020

Subject: Committees formed by the Coordination Meeting held at the Chancery on Saturday, 29/02/2020 to celebrate the National Events.

<b>Drawing and Essay Evaluation Committee (for 15 and 17 March 2020)</b>		
<b>Sl.</b>	<b>Compostion</b>	<b>Responsibilities</b>
1.	Ms. Akhi	<ul style="list-style-type: none"><li>• Evaluation, marking and assessment sheet</li></ul>
2.	Ms. Rupa	
3.	Ms. Rumi	
4.	Ms. Nahreen	
<b>Cultural Committee (for 17 March 2020)</b>		
1.	Ms. Tania (Mrs. Sabbir)	<ul style="list-style-type: none"><li>• Organising Cultural Programme</li></ul>
2.	Ms. Hashi	
3.	Ms. Urmi	
4.	Mr. Tapas	
5.	Mr. Rinton	
6.	Mr. Shihab	
<b>Sports Committee (for 15 and 17 March 2020)</b>		
1.	Mr. Abdul Hannan	<ul style="list-style-type: none"><li>• Purchase items for conduction sports</li><li>• Organising sports</li></ul>
2.	Mr. Abdul Aziz	
<b>Blood Donation Committee (for 15 March 2020)</b>		
1.	Mr. Sabbir	<ul style="list-style-type: none"><li>• Organise blood donation at the Chancery</li></ul>
2.	Mr. Shahajahan	
3.	Mr. Salauddin	
<b>Food &amp; Beverage Committee (for 26 March 2020)</b>		
1.	Mr. Javed	
2.	Mr. Kazi	
3.	Mr. Harun	
4.	Mr. Refayet	
5.	Mr. Salauddin	
<b>Decoration and Lighting Committee (for 17 and 27 March 2020)</b>		
1.	Mr. Shihab	<ul style="list-style-type: none"><li>• Stage decoration</li><li>• Venue decoration and Lighting</li></ul>
2.	Mr. Maksud	
3.	Ms. Rumana	
4.	Ms. Tania (Mrs. Salauddin)	

\* Mr. Sayem, HOC of the High Commission will act as the Focal Point for Coordination.

The Committees are welcomed to sit for follow up meeting at the Chancery on Sunday, 08/03/2020 at 1930 hours.

Signed/-  
(Sayem Ahmed)  
Counsellor & HOC